

CLTIA Meeting Minutes

DATE:

TIME:

LOCATION: Park Shelter/Garage

Coralville Lake Improvement Association

Meeting Minutes | **Monday, JULY 16, 2018, 6:30pm**

CLTIA Park Shelter/Garage

Any questions or concerns - please contact a board member or attend an association meeting, which are held on the third Monday of each month at the park garage at 6:30 P.M. ALL CORALVILLE LAKE TERRACE ASSOCIATION MEMBERS ARE WELCOME!

CLTIA Meeting

On Monday, JULY 16, 2018, at 6:40pm, the regular meeting of the Coralville Lake Improvement Association was called to order at the Park Garage, by STEVE SPEAKMAN, PRESIDENT.

Members Present The following members were present as indicated

2018-2019 Board of Directors present/absent

Absent	Present	POSITION	NAME & CONTACT INFO
	x	President	Steve Speakman, 319-330-3550 pres@cltia.org
		Vice President	vacant - vp@cltia.org
	x	Secretary & Newsletter	Sadja Pals, 319-626-2585 sadjas@gmail.com
	x	Treasurer	Perry O'Brien, 319-626-7289 psobrien@southslope.com
	x	Water	Jerry Brogan, 319-626-6271 jbrogan4@yahoo.com
	x	Roads	Jon Pals, 319-626-2585 jon_pals@msn.com
x		Environmental & Parks	Brooke Butler, 319-325-4120 bbmercy@gmail.com
		Recreation	vacant -
	x	At Large	Kevin Haines, 319-560-3944 kevinleehaines01@gmail.com
	x	At Large	Tom Terrill, 319-626-3876 mtt622@southslope.net

ADDITIONAL MEMBER RESIDENTS PRESENT

NAME(s)	ADDRESS	PHONE & EMAIL
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Review/Approval of Past Minutes

SECRETARY, Sadja Pals, provided minutes prior to meeting and board reviewed. No discussion. Motion to approve minutes made by Tom Terrill, seconded to approve by Jerry Brogan; all approved.

Open Issues & Reports

PRESIDENT & VICE PRESIDENT REPORT

PRESIDENT, Steve Speakman, present.

VICE PRESIDENT, [vacant]

No discussion

SECRETARY & NEWSLETTER, Sadja Pals, present

Discussions/Conclusions:

Comments from group: newsletter content was good, and it's ok to use more space and make point size larger, etc.

TREASURER'S REPORT, Perry O'Brien, present

CHECKING \$ 36,092.19

SAVINGS \$ 20,079.99

Discussions/Conclusions:

- signed bank documents to change signatures from past president (Pat) to current president (Steve Speakman)
- Steve Speakman, president, now has a second key to the US post office mailbox as a backup
- *totals include deposited dues and bills paid, which include Kim's Salt Chlorine (\$238), Sample Hygienic Bill (\$66), Jan's lawn service (\$3780)

-- Perry shared that liens are paid per day, to the closing dates. When underwriter asks for information about liens, Perry shares the amount and notes that liens are at a rate per day. Clearance papers are sent only AFTER the liens are paid and the checks/money order goes through.

* electricity, mowing, snow removal, attorney fees, Porta-John at the park, well pump & water mains, drinking water testing, taxes, administrative (postage, supplies), road maintenance, stormwater/drainage, quarterly dues assessments

WATER, Jerry Brogan, present

(Well pump, water mains, etc. Drinking Water Updates/Mahmen Consulting)

Discussions/Conclusions:

-- Steve Speakman shared that Mahmen Consulting will be visiting on 7/16/18. Jerry will also visit with them to review the steps regarding water confidence report responsibilities, and the flow of how data is collected, reported and who sends what where and when.

-- Steve also reported that Andy from Hahmen shared with Steve that the generator may not be working well, Jerry will connect with them since the generator is only about a year old

ROADS, Jon Pals, present

Discussions/Conclusions:

-- Jon Pals reported that the Pelling bill was about \$660 above the quote, and that about \$440 of that was because of two (2) extra tons of coal patch used near driveways that had recently been installed.

ENVIRONMENTAL COORDINATOR & PARK, Brooke Butler, absent

Discussions/Conclusions:

-- Brooke emailed prior to meeting, "I am following up with Jan's on the planters at the park. They are not keeping them up like they were supposed to. Do we have any mowing issues at this point?"

-- Perry O'Brien reported that billing from Jan's is still not itemized for each different job (all are lumped together)

-- The group agreed that in the winter, we should seek RFPs for lawn services

RECREATION, vacant --

Discussions/Conclusions:

New, old & other business

Discussions/Conclusions:

New business – Steve Speakman would like to discuss creating a "welcome packet" for new residents at the next meeting. A packet of info that can be shared when anyone moves into the neighborhood. Sadjia mentioned that a lot of the needed information is also on the website and is a good resource for collecting the information.

-- Group did brief recap of a resident's official complaint about the neighbor's property in degradation over the years including overgrowth onto their property. Steve spoke with both neighbors.

Next Meeting & Agenda Items

Next general meeting is **Monday, August 20, 2018, at 6:30pm, at the Park Shelter/Garage**

Monday, September 17, October 15, November 19, 2018, at 6:30pm, at the Park Shelter/Garage

Monday, (No meeting in December), January 21, February 18, March 18, 2019, at 6:30pm, at LOCATION

Monday, April 15, May 20 (Annual Owners Meeting), 2019, at 6:30pm, at the Park Shelter/Garage

Adjournment

Motion to adjourn by Perry O'Brien, Seconded by Tom Terrill. Meeting adjourn at 7:26pm.

Minutes by Sadjia Pals.