

# CLTIA Meeting Minutes

DATE: May 21, 2018  
TIME: 6:30 Annual Owners Meeting  
7:10 Regular Meeting  
LOCATION: Park Garage

---

## Coralville Lake Improvement Association

Meeting Minutes | **Monday, May 21, 2018, 7:10AM**

CLTIA Park Shelter/Garage

Any questions or concerns - please contact a board member or attend an association meeting, which are held on the third Monday of each month at the park garage at 6:30 P.M. ALL CORALVILLE LAKE TERRACE ASSOCIATION MEMBERS ARE WELCOME!

### CLTIA Meeting

On Monday, May 21, 2018, at 7:10PM (following the adjournment of the Owners Meeting), the regular meeting of the Coralville Lake Improvement Association was called to order at the Park Garage, by Steve Speakman, President.

**Members Present** The following members were present as indicated

#### BOARD OF DIRECTORS PRESENT

Absent	PRESENT	POSITION	NAME
	X	President	Steve Speakman
	X	Vice President	
	X	Secretary & Newsletter	Sadja Pals
	X	Treasurer	Perry O'Brien
	X	Water	Jerry Brogan
X		Roads	Jon Pals
	X	Environmental Coordinator & Park Recreation	Brooke Butler
	X	At Large	Tom Terrill
		At Large	

#### ADDITIONAL MEMBER RESIDENTS PRESENT

NAME(s)	ADDRESS	PHONE & EMAIL
Brian Butler	Oak Hill Dr	

---

### Review/Approval of Past Minutes

**SECRETARY**, Sadja Pals, summarized the minutes. No discussion. Jerry Brogan moved, and Tom Terrill second move to approve the minutes; all approved.

### Open Issues & Reports

**PRESIDENT**, Steve Speakman, present.

**VICE PRESIDENT**, [vacant]

Steve Speakman, thanked the board for electing him as the 2018-19 president. He's hopeful we can work toward getting more residents engaged in the meetings and the neighborhood.

**TREASURER'S REPORT**, Perry O'Brien, present.

#### Discussions/Conclusions:

Finances – Perry O'Brien reviewed the finances. Balances for CHECKING \$25,318.47 and SAVINGS \$20,072.48. O'Brien noted that a little over \$6,000 of recent expenses include April snow removal (\$1600), attorney fees, Porta-John at the park (\$90/month), leak repairs to water mains, well water testing and chlorine, plus usual (electricity, etc.). The group had a brief discussion about the added-value to neighborhood of having the Porta-John at the park.

**April Quarterly Mailing** – Perry O'Brien reported on most recent April quarterly billing. Of the \$14055 that was invoiced, \$11,935 had been received, including one member who caught up on paying. He also noted that because of two liens, an additional amount is in the process of being recovered.

---

**WATER**, Jerry Brogan, present.

**Discussions/Conclusions:**

**Well & Water** – Jerry Brogan reported that there had been leak within the last month. He also bought two keys for turning off mains (needed to do repairs) which are to be kept in each of the well-houses, and requests reimbursement for purchase. Jerry has not yet gotten estimates for adding individual shutoff valves on the water mains to the residents.

**DNR Water Reports** – Brogan also stated that the DNR consumer confidence report is to be sent to the association's members before July 1; Perry O'Brien stated the report is not sent with other materials. Steve Speakman declared he would send the certification forms to the DNR.

---

**ROADS**, Jon Pals, absent.

**Discussions/Conclusions:** No report.

---

**NEWSLETTER & SECRETARY**, Sadjia Pals, present.

**Discussions/Conclusions:**

**Newsletter** – Sadjia Pals noted that the next newsletter draft will be completed in mid- to late-June to be included in the July quarterly billing to members which is sent by Perry O'Brien. Group discussed that the newsletter was very full of information and that it was acceptable to have up to four (4) pages (2 pages 2-sided). A request was made, and Sadjia agreed to email copies of past newsletters to group and collect any individual feedback.

**Website form & email addresses** – Some questions arose about who the online form gets forwarded when completed, and if it is automated or manual. The board discussed the use of personal email addresses versus "cltia" email addresses. Several different preferences for individual efficiencies were expressed. Sadjia agreed to touch base with Lynn who graciously hosts the CLTIA website, and learn more about these topics, getting "cltia" email addresses, changing some online, etc. And will also put the minutes from March, April & May to the website.

---

**RECREATION**, vacant --

**Discussions/Conclusions:** No report.

---

**ENVIRONMENTAL COORDINATOR & PARK**, Brooke Butler, present.

**Discussions/Conclusions:**

**Park landscaping** – Brook Butler reported that Jan's had been contacted about not spraying the park; request to have the lot on the corner of Shady Lane & Oak Hill to be mowed again; and that each different project be separate line-items when billed. Additionally, Jan's was scheduled for May 2 to begin the landscaping around the shelter/garage including limestone and the reuse of any existing plants whenever possible. There was some discussion around the benefits and the challenges of removing the numerous and massive honey-suckles shrubs/trees (non-native invasive species) which edge parts of the park (and many areas in and around the neighborhood).

---

## New, old & other business

**Phone calls** – Based on a variety of concerns, Steve Speakman asked the board to consider purchase and use of a separate cell phone for him to use instead of giving out his personal phone number. Pat Hanson described his experiences with phone calls from residents over the past three years, and board decided there were not enough calls or concerns to warrant a separate phone necessary at this time.

**Well water testing services** – Prior to the meeting Mehmen met with Pat Hanson, Jerry Brogan, Steve Speakman and a few others, during which time the agreement for well water testing services was signed. Steve reported that Mehmen will also initiate some procedure guides for our use going forward. On May 22, Pat Hanson is mailing Kendra Kisling a letter to inform her that effective as of June 1, 2018, we no longer require her well-water testing services and that our association board has decided to use another company for such services.

**Little Free Library / Book Exchange** – Tom Terrill and Brooke Butler will be exploring the cost of updating the neighborhood book exchange house/box and moving it to an easily accessible location. (<https://littlefreelibrary.org/>)

---

## Next Meeting

Next general meeting is Monday, JUNE 18, 2018, at 6:30pm, at the Park Shelter/Garage.

---

## Adjournment

*Motion to adjourn:* Brooke Butler *Seconded:* Perry O'Brien. *Meeting adjourn at.*

Minutes by Sadjia Pals.